

# April & May 2017

# FOR ADULTS

#### COMPUTER CLASSES

Open to adults. Space is limited. Registration required & begins 2 weeks before each session. Participants must be experienced using the mouse & keyboard. (except for Computer Basics).

#### MICROSOFT EXCEL LEVEL I

Monday, April 3, 10:30 am Wednesday, April 19, 2:30 pm Tuesday, May 2, 2:30 pm Monday, May 15, 2:30 pm

Learn basic Excel skills that are good for everyday use, such as how to navigate around a spreadsheet, basic formatting & formulas.

#### **EMAIL BASICS**

Tuesday, April 4, 2:30 pm
Tuesday, April 11, 10:30 am
Monday, May 15, 10:30 am
Monday, May 22, 2:30 pm
Learn how to create messages,
attach files & organize your email.
Learn also about email hazards & safety.

## FACEBOOK BASICS

Wednesday, April 5, 2:30 pm
Wednesday, May 10, 10:30 am
Library staff can assist participants
with creating an account if needed.
Learn how to use Facebook to connect with family & friends.

## **COMPUTER BASICS**

Wednesday, April 5, 6:30 pm Tuesday, April 25, 2:30 pm Monday, May 1, 10:30 am Wednesday, May 17, 2:30 pm

First time computer users learn about the keyboard, mouse, monitor and use menus & toolbars.

## MICROSOFT WORD LEVEL I

Thursday, April 6, 2:30 pm Monday, April 10, 10:30 am Tuesday, May 9, 10:30 am Thursday, May 25, 2:30 pm Learn how to create & formation

Learn how to create & format documents, use templates and clipart.

## PINTEREST INTEREST

Thursday, April 6, 6:30 pm
Thursday, May 25, 6:30 pm
A fun, quick class that will have you pinning with the best of them.

# ATLANTIC COUNTY LIBRARY SYSTEM GALLOWAY TOWNSHIP



Tuesday, April 11, 2:30 pm Monday, April 24, 2:30 pm Wednesday, May, 10, 2:30 pm Tuesday, May 30, 10:30 am Explore the World Wide Web & learn the basics of web navigation. Learn about web browsers, beginner web searching & web safety.

## MICROSOFT PUBLISHER BASICS

Monday, April 17, 10:30 am Thursday, May 11, 2:30 pm

Learn to create basic projects with Microsoft Publisher.

#### MICROSOFT POWER POINT BASICS

Tuesday, April 18, 10:30 am Thursday, May 18, 2:30 pm Learn how to design slides, add text, graphics & animation.

### MICROSOFT WORD LEVEL II

Thursday, April 20, 2:30 pm Thursday, May 18, 10:30 am

Participants must be experienced using basic Word commands & navigating the ribbon of commands.

## MICROSOFT EXCEL LEVEL II

Thursday, April 27, 2:30 pm Tuesday, May 30, 2:30 pm

Participants must be experienced navigating around a spreadsheet, completing basic formatting & entering formulas.

### **BOOK CLUB FOR BUSY PEOPLE**

Tuesdays, April 4 & May 2, 6 pm

Open to adults.

Enjoy short books that offer plenty to think & talk about.

### FITNESS FOR OLDER ADULTS

Monday, April 10, 10 am-12 noon

Open to adults. Registration requested. Learn exercises you can do at home, no gym required. Presented by DePaul Healthcare. Light refreshments served.

## SENIOR GAMES WEDNESDAY

Wednesdays, April 12 & May 10, 1-3 pm

Play some old favorites with fellow game-lovers, & maybe try something new.

## SOCIAL SECURITY: WHAT'S UP?

Wednesday, April 12, 4-5:30 pm

Open to adults. Registration requested. Includes ways to potentially maximize benefits for you & your spouse.

Marc Catona, president of the Society for Financial Awareness, instructs how to determine the optimum time for you to file & begin drawing your benefits.

## LOVE, FOOD & COOKBOOKS

Wednesdays, April 12 & May 10, 6:45 pm

Open to adults.

Whether you cook everyday or would never even think of touching the stove—a cookbook can be a wondrous thing indeed. Special guest speakers whet your appetite & stir your creative juices.

## A NOVEL IDEA BOOK CLUB

Thursdays, April 13 & May 11, 10:30 am

Open to adults.

Our monthly book club selections

keep you coming back for more.

You read the books, we provide tea & cookies.

## INTRODUCTION TO PERSONAL SELF DEFENSE

## Saturday, April 15, 10 am

"Be a Victor Not a Victim"

A basic introduction of self-defense strategies & techniques to keep yourself and your loved ones safe.

Demonstration does not require prior martial arts training. Areas covered will be situational awareness, pre-attack indicators, and simple, effective escape techniques.

The program will be a hands-on experience

led by Sensei Jules Weinberg.

Dress in comfortable clothes

& learn in a caring, safe environment.

## THE EVERY THIRD TUESDAY I REALLY, REALLY LOVE BOOKS CLUB

Tuesdays, April 18 & May 16, 1:30-4 pm

Open to adults.

Love to read? What does everyone love to do after reading a great or downright stinky book? TALK ABOUT IT! Chat & laugh about books you love, books you hate, and books you can't live without.

# THE BE THERE OR BE SQUARE WEDNESDAY NIGHT I LOVE TO READ BOOKS CLUB

Wednesdays, April 19 & May 17, 7-9 pm

Open to adults.

Chat & laugh about books you love,

books you hate & books you can't live without.

## NATIONAL POETRY MONTH CELEBRATION

Saturday, April 22, 2-3:30 pm

Open to adults & teens. Registration requested. Celebrate poetry with readings from Geraldine R. Dodge Foundation poets Emari DiGiorgio, Peter Murphy & Christine Salvatore.

### KEEP CALM & COLOR

Mondays, April 24 & May 22, 10 am-12 noon

Open to adults.

Experience the relaxing benefits of adult coloring.

## HOW TO SELECT A SENIOR LIVING FACILITY Monday, April 24, 3-5 pm

Open to adults. Registration requested.

Get advice on choosing the best senior living facility

for your loved ones.

Presented by DePaul Healthcare.

Light refreshments served.

# FINANCING YOUR SMALL BUSINESS WITH AN SBA LOAN Wednesday, May 3, 5-7:30 pm

Open to adults. Registration requested.

Sheryl Paynter, from the US Small Business Administration, explains about the Free Resources & Services provided by the SBA, as well as How to Finance your Business.

This workshop is helpful for those with small businesses or those looking for assistance with starting, expanding, or maintaining a small business.

#### FOOD PREPARATION & SAFETY

Thursday, May 4, 11 am-1 pm

Open to adults. Registration requested. Learn how to prepare your food safely.

Light refreshments served.

## MEDICATION COMBINATIONS & SIDE EFFECTS Wednesday, May 17, 4-6 pm

Open to adults. Registration requested.

Learn valuable information about medication combinations and side effects.

Presented by DePaul Healthcare.

Light refreshments served.

## CENSUS DATA WORKSHOP

Wednesday, May 31, 6-8 pm

Open to adults. Registration required.

Joe Quartullo leads a hands-on data navigation workshop for anyone interested in understanding the social & economic situation for their area of interest.

Laptop required & seats are limited.

Please advise of any food allergies.

For online program registration or for information on events held at other Atlantic County Library System locations, go to <a href="https://www.atlanticlibrary.org">www.atlanticlibrary.org</a> and click on Calendar of Events.

## HOLIDAY CLOSINGS

ALL BRANCHES CLOSED:

GOOD FRIDAY Friday, April 14

MEMORIAL DAY Monday, May 29

Please see the library website for any updates.

## April

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29

May

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28 29 30 31



## ATLANTIC COUNTY LIBRARY SYSTEM/GALLOWAY TOWNSHIP

306 East Jimmie Leeds Road 652-2352

